

# The Polk Street Review Annual Submission Form

**ANNUAL SUBMISSION FORM & THEME PROMPT:** <https://cearts.org/home/the-polk-street-review/>

**Categories:** Prose (includes Recipes); Poetry/Song Lyrics; Artwork images (any medium).

**Submissions:** from people with a Noblesville connection **OR** submission content connected to Noblesville.

**Annual optional theme prompt.** If you **haven't** submitted to TPSR before, please try to use the prompt.

**Email this form (filled out) & your submissions to [info@cearts.org](mailto:info@cearts.org) by December 31** (annual deadline).

- **hi-res JPG images only** (use file name: YourName\_ArtworkTitle.jpg ; use Wetransfer.com or share a Google Drive folder to [infog@gmail.com](mailto:infog@gmail.com) for large files; Color or B/W images accepted; book size is 7"x9": **margins make print space smaller.** Vertical orientation may be printed on one full page. **Note:** due to book-print margins, we can't guarantee "small detail" in images will print well visually.
- **Written Submissions:** "by Author Name" under titles, use Times New Roman 12pt, single-spaced, left-aligned. Put "by Author Name" under titles, use Times New Roman 12pt type, single-space, no indents. Prose must be left-aligned; we print Poetry & Song Lyrics center-aligned, unless a poem has a visual shape. **Do not** use ALL CAPS for titles. **Do not** underline titles. **No Exceptions.**
- All submissions must be your own original work; collaborations are welcome.

Please acknowledge you've pre-ordered at least one book (Qty \_\_\_\_\_) with purchase made securely online:

<https://cearts.square.site/product/pre-order-the-polk-street-review/31?cs=true&cst=custom>

**PLEASE PROVIDE THE FOLLOWING CONTACT INFORMATION** (**Collaborators:** include **all** collaborators' info):

Name	Email	Street	State	Zip	Phone

# of entries	Category	Title of Submission

I/we give **Community • Education • Arts, Inc.** (CEArts) and *The Polk Street Review* (TPSR) permission to use my/our artist information and artwork in their publications, social media, and digital content, including but not limited to photographs, videos, and podcasts. I/we acknowledge that, if published, I/we retain ALL RIGHTS to my/our own creative works.

The Polk Street Review  
an annual project brought to you by  
Community Education Arts



## THIS FORM

Then email all submission files to  
[info@cearts.org](mailto:info@cearts.org) no later than  
**December 31.**

You may also download & email your completed *TPSR Annual Submission Form* with your submission files.